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VISITING TEACHERS INFORMATION

SCHOOL LOCATION AND POLICY

The Victorian Sailing School is staffed by the Department of Education & Training (DET) and is administered by Newcomb Secondary College. It provides programs for students in Years 9 to 12 from DET schools and colleges from throughout Victoria.

The Victorian Sailing School is located on Eastern Beach Road in Geelong and is equipped

with showers, toilets and a kitchen. Overnight accommodation is available in cabins at Barwon River Tourist Park by prior arrangement.

The broad policy of the Victorian Sailing School is to provide a unique aquatic based

educational experience by promoting programs that consist of environmental interaction,

outdoor educational and recreational adventure activities primarily centred on sailing.

The Victorian Sailing School works within the guidelines set by both the DET and

Yachting Australia with regards to on water ratios and the implementation of a “strong wind

policy”

Active participation in these pursuits will encourage students to:

· **Face new challenges.**

· **Gain self-reliance.**

· **Show initiative, particularly when under pressure**

· **Acquire leadership qualities**

· **Nurture teamwork, cooperation and acceptance of others’ abilities**

· **Develop concentration and listening skills**

· **Respect the environment**

CURRICULUM

· Dinghy Sailing – using Envy 4.3 dinghies

o Rigging

o Points of sailing

o Helming techniques

o Sail trimming

o Tacking and gybing

o Capsize and recovery

o Introductory racing and strategy

· Other Activities

o Modified learn to sail activity / sailing experience using two 16 foot open Savage

Dolphin boats (Note: in accordance with the strong wind policy of the Victorian Sailing School students accompanied by Victorian Sailing School staff will sail these boats in conditions that are unsuitable for Envy 4.3 use)

STAFFING

· **Staff – Sailing School**

All sailing related water activities are conducted under the direct supervision of the two Victorian Sailing School teaching staff. Both staff members have full VIT registration, are fully accredited Yachting Australia Small Boat Sailing instructors.

CRT’s employed by the Victorian Sailing School have full VIT registration or current “Working With Children” accreditation

· **Staff - Visiting Teachers**

Visiting school groups MUST be accompanied by at least one member of staff from that school for groups of up to 18 students. As the on water staff to student ratio adopted by the Victorian Sailing School is 1:6, a second teacher / teacher aid MUST accompany any group exceeding 18 students.

Overnight stays with mixed gender groups will require at least one male and one female staff

member unless approved otherwise by visiting school council/PAC.

The Visiting Teachers responsibilities include -

* Ensure that a swim test has been carried out prior to the course and that the completed forms along with the parent permission and medical notices are brought on day 1.
* Prepare students for the daily routine at the Sailing School ensuring that they are aware of their goals, obligations and responsibilities.
* Ensure that student valuables are collected daily and appropriately secured.
* Supervise students not sailing

**While it is not essential that the visiting teacher is an expert sailor, he or she must be confident with boats in general and be able and willing to assist in a water rescue if the necessity arises.**

**· Meals**

Day students are to provide their own lunch. Kitchen facilities are available including a fridge, large pie warmer and microwave oven. Groups staying overnight are required to self-cater.

· **Costs**

For 2023/24 the fee schedule is $25 / student / day (no minimum daily charge), visiting teachers free of charge. Accommodation is $5 / student / night, visiting teachers free of charge with one cabin (2 bedrooms) provided free of charge. If a second staff cabin is required then the charge will be $150/ night.

STUDENT INFORMATION

· Appropriate clothing / sun protection. Board shorts / shorts, rash vest / T-shirt, Sunblock and an old pair of shoes (for sailing)

· Optional items include:

o warmer top

o sunglasses

o peaked cap

o beanie

o wetsuit\*

o spray jacket\*

\*the Victorian Sailing School has a range of full length 3/2 wetsuits and spray jackets that may be borrowed by students and staff during program.

**After sailing**. Towel, toiletries and change of clothes etc.

Students must come to the Victorian Sailing School adequately prepared to get wet!

STUDENT OBLIGATIONS

1. Smoking, alcohol and drugs are strictly prohibited.

2. Students are to show mutual respect for all staff and each other.

3. Students will be allocated simple duties during the course of the program and will be expected to take individual responsibility for carrying out such tasks.

4. There is an expectation that students will respect the facilities. Students will not be party to wilful or careless damage, littering or untidiness.

5. Intimidating or aggressive behaviour will not be tolerated.

6. Students must follow Sailing School staff directions at all times.

7. Students will not be allowed to leave the immediate environment of the Sailing School without

permission of either the Visiting Teacher or Victorian Sailing School staff.

8. The grounds of the Royal Geelong Yacht Club with whom we share an unfenced boundary is out of bounds unless accompanied by, or following instructions given by, Victorian Sailing School staff.

9. No student is permitted to use language that is offensive, sexist or racist.

10. Behaviour must at all times be respectful of both the property of others and the environment.

11. In the event of a student being withdrawn from a program it will be the responsibility of the

parent/guardian in consultation with the school manager and the visiting teacher to organise this

withdrawal.